

Blossom House Cleanup Checklist

Please complete the following before leaving to ensure a smooth checkout and return of your deposit.

- ☐ 01. **Furniture Reset** Return all furniture to its original placement.
- ☐ 02. **Dishes & Vases** Wash, dry, and put away any dishes or vases used. Leave vases on the drying mats after washing.
- ☐ 03. **Champagne Glasses** If you use champagne glasses, wash and place them back on the champagne wall to air dry. If any break, no worries—just let us know so we can replace them.
- ☐ 04. **Restrooms** Ensure restrooms are tidy, trash is removed, and counters are wiped down. (Blossom House will deep clean after your event.)
- ☐ 05. **Decorations** Remove and dispose of all decorations. This includes glue dots, tape, command strips, and hooks. All adhesives must be taken down.
- ☐ 06. **Outdoor Check** Walk the perimeter of the property and pick up any litter or trash outside the venue.
- ☐ 07. **Trash Disposal** Gather all bottles, cans, plates, and napkins. Bag all trash and take it to the outdoor dumpster.
- ☐ 08. **Food & Beverages** Remove all food and drinks from the refrigerator, freezer, and microwave. Ensure the microwave is clean.
- ☐ 09. **Kitchen Cleanup** Wipe down all counters, tables, and chairs. Use clean towels provided under the sink (labeled “clean towels”) with table-top spray. Place used towels in the sink.
- ☐ 10. **Floors Sweep** and/or mop up spills, crumbs, or sticky spots.
- ☐ 11. **Personal Belongings** Take all personal items with you. Blossom House is not responsible for lost, damaged, or left behind property. Anything left will be discarded.
- ☐ 12. **Checkout Confirmation** Text Angela at (765)461-2106 once finished.